

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
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BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
Third Floor Meeting Room
1/26/09
7:00 PM

Selectmen Present: Matthew Vincent, Chairman; Philip Trapani, Clerk; Evan O'Reilly

Others Present: Stephen Delaney, Town Administrator; Steve Przyjemski, ConCom Agent; John Caldwell, Building Inspector; Police Chief James Mulligan; Janet Pantano, Administrative Assistant

Call to Order

Mr. Vincent called the meeting to order at 7:08 PM.

Warrant & Minutes

Mr. Trapani moved to approve the meeting minutes of the *Regular Session, January 12, 2009* and the *two Executive Session minutes, January 12, 2009*. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.

Correspondence

Mr. Vincent stated that they received the resignation of Rory Gustison from the Affordable Housing Task Force. He thanked Mr. Gustison for his time on the board.

Mr. Vincent stated that they received a letter from Rob Hoover on Harry Murch Park and a response from the Historical Commission. Mr. Delaney stated that he met with Ed Desjardins and Joe Knapp from the Historical Commission and that they stated that the Harry Murch Park plan is going back to TM in May and will address the issues in Mr. Hoover's letter. Mr. Vincent stated that there are some trees that the Light Dept and Highway may want to look at the placement. Mr. Delaney stated that the Light department did look at the trees and they are okay with the placement.

Mr. Vincent stated that they have received a letter from the Mass Association of Conservation Commissions stating that John Lopez, ConCom member has completed the MACC's Fundamentals for Conservation Commissioners training course. He congratulated Mr. Lopez on completing the training.

Mr. Vincent stated that they received the annual report from CATV Committee.

Mr. Vincent stated that they have received a request to hold the Little League Parade on Sunday, May 3, 2009.

Mr. Trapani moved to approve the *Little League Parade for Sunday, May 3, 2009* with approval from the Police Chief. Mr. O'Reilly seconded the motion and the motion was approved by a unanimous vote.

Board Business

Fire Chief Albert Beardsley-90 day review

Mr. Vincent stated that as part of the Fire Chief's contract there was to be a review before the end of his first 90 days. Mr. Delaney stated that Chief Beardsley has done a great job and he is happy with his performance. Mr. Vincent read a letter from Police Chief Mulligan stating that Fire Chief Beardsley has done a great job in his first 90 days. He also read a letter from Brian Gosse, a fire department member commending the Fire Chief on his performance. Mr. O'Reilly stated that he does not want his comments to be taken personally and that if his staff trusts him then he is satisfied.

Mr. Trapani asked Chief Beardsley for a report on what he has accomplished so far. Chief Beardsley stated that they have done some reorganization, are working on building inspections, working on glucose blood testing on calls, and he stated he would like to work more on grants. Mr. Vincent stated that the Chief is bringing in a new training class to Georgetown. Chief Beardsley stated that they have two classes coming in this year. Mr. Trapani stated that he has heard great comments from the public. He stated that there is still a lot of work to be done.

Deb Jackson, Erie 4 member stated that the Chief has been open and great to the members of Erie.

Budget Review

Conservation Commission/Steve Przyjemski

Mr. Przyjemski gave an overview of what the Conservation Commission does and discussed his department's budget and how part of salaries and expenses come out of fees. Mr. Vincent asked him to show the fees account and the trajectory of where this is going. Mr. Przyjemski stated that even during slow time they are busy with catch up on Storm water regulations, etc. Mr. Vincent stated that he will be asking the ConCom to pick up a part of his salary (\$5,000) as they have the last few years with the tight budget. Mr. Trapani asked for a long range budget. Mr. Vincent asked about our dams. Mr. Przyjemski explained the process of dropping the gates and that Highway is the gate keeper.

Building Department

Building Inspector/John "Quint" Caldwell

Mr. Vincent stated that the budget is the same as last year. Mr. Caldwell stated that he has a great staff and would like to keep all staff. Discussion on what the department does and that they have a lot of residents who come in for advice. Mr. Trapani suggested having more information on the web site. Mr. O'Reilly asked about the increased hours for the office staff. Mr. Caldwell stated that he did not include the increase this year but that this is on their wish list.

Board Business

Police Department Reorganization

Police Chief Mulligan was present

Chief Mulligan thanked the board and residents for their support. He explained the changes in the department that he would like to make and gave a handout to the board. He explained that he would like to promote Don Cudmore to Lt/Administration and explained his reasoning. Mr. Vincent stated that he has found that Georgetown is one of only ten Police Departments that are accredited. Chief Mulligan stated that Sgt. Cudmore would change shift to Tues-Sat. He explained the budget implications to the board. He stated that this will increase the command staff and the future of the department. Mr. O'Reilly asked if this position would be a part of a union. Mr. Delaney stated that this is part of the Command Staff Union.

Mr. O'Reilly moved to appoint *Sergeant Donald Cudmore to Lieutenant effective February 1, 2009* and to accept the new organizational chart.

Mr. Trapani asked if they should wait until the next meeting to see if residents had any concerns. Mr. Vincent stated that he felt comfortable to make a decision this evening.

Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Georgetown Grille Liquor License

Mr. Delaney explained that the board received a letter from the Police Chief on a liquor license issue. He explained that the Selectmen are the issuing authority and that the Town does not have disciplinary guidelines and that the ABCC recommends towns adopt their own guidelines and he included a copy of Danvers guidelines. Mr. Delaney explained that he would like to put together guidelines for the next meeting and hold a hearing on the following meeting.

Chief Mulligan stated that he met with the owner of the Georgetown Grille and let him know that there have been some incidents with patrons after leaving their establishment. He read the incidents from his letter. He stated that they have a problem at this property. He stated that he had hoped the owner would control the servers, but this has not happened.

Mr. Delaney stated that he will put together an SOP and then set up a hearing in February. Chief Mulligan stated the servers should have training on how to handle these issues. Mr. Trapani stated that they need to move on this.

Mr. Vincent asked Mr. Delaney to notify the owner of the complaint and to set up the hearing.

Mr. O'Reilly moved to set up a hearing with the *Georgetown Grille/Liquor License incidents*. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Ms. Jackson stated that the Erie 4 Italian Supper is Saturday, January 31, 2009 from 4:30PM-7:00PM.

ATM Warrant

Mr. Vincent stated that they will open the ATM Warrant tonight and close the warrant on March 9, 2009.

Mr. O'Reilly moved to open the warrant for the ATM Warrant for May 4, 2009. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Mr. Vincent asked that the Article 1- Ballot not be an article and moved to the end of the warrant. He stated he has been approached about the funding for the Bailey Lane Bridge and moving these funds to other repairs, such as the roof at Public Safety, and Highway Department, Boiler at the Public Safety Building. Mr. Trapani stated that they would need a vote to rescind the previous article and then need another vote on how to spend. Mr. Delaney explained the process. Mr. O'Reilly stated that they should first get a recommendation from Police and Fire on the Bailey Lane Bridge.

Mr. Vincent stated that he has received a draft bylaw on the new marijuana law and fines from Attorney Epstein and has started collecting bylaws from other communities and will pass these on to Mr. Delaney. Mr. Trapani asked if they need to set up a new bylaw on smoking if there are no issues in Town. Mr. Vincent stated that as a list of articles starts to list and number with a number to follow through the process.

Discussion on the industrial/Residential zones in town.

Selectmen's Report

Economic Development

Mr. Trapani updated the board on the committee. He stated that a member Mary Ellen Kavanaugh has to resign because of other commitments so if there is anyone interested in joining to contact him.

Media Advisory Committee

Mr. O'Reilly stated that he is working with three people who are interested and is looking for a few more candidates.

Job Bank

Mr. Vincent stated that he has been thinking of starting a job listing site. Mr. O'Reilly stated a bulletin board in Town Hall would be a starting place.

State of the Town

Mr. Trapani stated that he has to get going on this. Mr. Vincent suggested Monday, April 6, 2009 for the meeting.

Spring Calendar

Mr. Vincent stated that the Inspection appointments expire in March and would like to have on the March 9 Agenda. He asked Mr. Delaney to notify appointees and have them notify us by February 23 if any do not want to be reappointed. He stated that the Town Administrator performance review forms should be back by March 9. He stated that after the May elections they should have another litigation report. Mr. Vincent stated that on March 23rd they should review the warrant, motions, and if any ballot questions. He suggested a Tri board meeting before the annual town meeting.

Mr. Vincent stated that the next meeting would be February 9.

Mr. O'Reilly moved to adjourn. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 8:40PM.

Minutes transcribed by J. Pantano.

Minutes approved February 9, 2009.